



Notice of Withdrawal from a course due to Excessive Absences.

To the Registrar:

Date:

The following student has exceeded the permissible number of absences, and thus should be withdrawn from the following courses:

Student Name:					Date:	
Course # and Section:			Course Name:			
Date of Absence:						
Current Grade in Course:			The student has made up the work missed: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Other comments of information pertinent to the withdrawal:						

To the instructor: Please send one copy to the student and one copy to the Registrar's Office. A copy of this warning must be signed and sent to the Registrar's Office by the instructor.

Instructor Signature: _____

(The student has the right to appeal the withdrawal for the Academic Review Board. If a hearing is held, the instructor's presence will be requested.)