



Centenary University
Office of Veteran Services
New Student Checklist

- _____ Apply to Centenary University and get accepted.
- _____ Request transcripts, including military, if applicable and have them sent to the Registrar at Centenary University.
- _____ Learn about and apply, if necessary, for VA Education Benefits at <http://www.benefits.va.gov/gibill/apply.asp>.
- _____ Submit copies of all VA-related/military paperwork to the Office of Veteran Services (application for benefits, support documents, Member-4 DD214, COE, etc.)
- _____ Complete "Request for Certification (New Students)" form and submit to the Office of Veteran Services.
- _____ Complete registration for classes and inform the Office of Veteran Services that you are registered.
- _____ Submit copies of any prior college and/or military transcripts, the Transfer Equivalency Evaluation, Degree Audit Sheet, and schedule of classes to the Office of Veteran Services.
- _____ Notify the Office of Veteran Services immediately of any changes to your schedule, i.e., you drop or add a class, you withdraw, or you terminate your enrollment.