



**2016**  
**Annual Security**  
**&**  
**Fire Safety Report**

# CONTENTS

Campus Safety & Security	4
Incident Reporting	4
Emergency Notification	4
Emergency Notification to greater Centenary Community	5
Confidential Reporting	6
Timely Warnings	6
Crime Statistics	6
Emergency Response & Evacuation Test Procedures	7
Evacuation and Shelter in Place (Lockdown)	8
Campus Security Authorities (CSA)	9
Security & Access to Campus	9
Policies Concerning Campus Law Enforcement	10
Policies Concerning Campus Law Enforcement of campus locations	11
Alcohol Policies and Procedures	11
Substance Abuse Policies and Procedures	11
Substance Abuse Programs	11
Programs offered on Campus Safety	12
Sexual Misconduct Policies and Procedures	13
Sexual Assault Victim's Bill of Rights	13
Counseling	15
Sex Offenses Disciplinary Procedures	16
Anti-Harassment, Discrimination & Retaliation	17
Sex Offender Registry	17
Fire Safety	18
Fire Safety Violations and Prohibitions	19
Smoking Policy	20
Fire Safety Education and Training	21
Missing Person Policies	22
Reportable Crimes	23
Crime Statistics	25
Parking and Traffic Regulations	31
Daily Crime Log	32
Campus Maps	35

This is the official Centenary University 2016 Annual Security Report. This report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school's policies, procedures and programs concerning safety and security, for example, policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school and on public property within or immediately adjacent to the campus. This report is available online at <http://www.centenaryuniversity.edu/cms/en/safety/> you may also request a paper copy from the Assistant Dean of Campus Safety.

## **Campus Safety & Security** 2016 Ik

Campus Safety and Security at Centenary University is a shared responsibility. We are concerned about the safety and welfare of our students, faculty, staff and guests and we are committed to providing a safe and secure campus environment. Clearly, the best protection is an aware, informed, alert campus community who use reason and caution along with a strong security presence. In accordance with Section 485 (a) and (f) of the Higher Education Act, also known as the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**, the following is a summary of information concerning campus security procedures and crime statistics:

The overwhelming majority of our students, faculty, staff and guests never experience crime at Centenary University. However, crimes sometime occur. This information is provided because of our commitment to campus safety and security and in compliance with the federal law, Section 485 (a) and (f) of the Higher Education Act, also known as the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**.

In the event of an actual emergency the campus community will be notified through e-mail, e2Campus, the Centenary University Web site and an outdoor audible alarm. Students should take responsibility for regularly checking their e-mail. In order to receive e2Campus announcements, students must have an active account, [https://secure.centenaryuniversity.edu/e2\\_create\\_acct.php](https://secure.centenaryuniversity.edu/e2_create_acct.php).

## **Incident Reporting** 2011 Ik

It is the responsibility of every member of the University Community (administrators, faculty, staff and students) to immediately report any incident that occurs on the campus that is disruptive, causes harm, loss or damage to a person or to personal or real property. Any unacceptable or offensive behavior, criminal act, medical emergency, injury to persons, theft, auto accident, fire, vandalism, damage to buildings or equipment, should be reported immediately.

## **Emergency Notification** 2016 Ik

Confirmation of a significant emergency or dangerous situation will be confirmed by Centenary Security, The Hackettstown Police Department or a member of the Centenary University Primary Emergency Response Team. At that time the entire university community will be notified by means of email and the e2Campus mass notification system. Depending of the situation the audible alarm may be sounded. The notification will briefly describe the emergency and give an initial course of action. The notification system will be initiated by campus security or a member of the primary emergency response team.

Centenary University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

The Primary Members of the Centenary Emergency Response Team (ERT) are:

President: David Haney	Extension: 2354
Provost: Jim Patterson	Extension: 2324
Vice President for Finance: Roger Anderson	Extension: 2212
Vice President for University Relations: John Carno	Extension: 2170
Dean of Students: Kerry Mullins	Extension: 4291 or 2105;
Director of Facilities: Len Tempest	Extension: 2440
Assistant Dean for Campus Safety: Len Kunz	Extension: 2076
Dean for International Studies: Joseph Linskey	Extension: 2275
Interim Director of Residence Life: Kristen McGowan	Extension: 2404
Director of IT: Terrance Bazylewicz	Extension: 2910
Security	Extension: 0

**Emergency Notification to the greater Centenary University Community** 2014 lk

Centenary University will without delay use social medium, web, Facebook, twitter as well as its own and other local radio stations to inform the larger community of an active, pending or imminent emergency.

**Emergencies call 9-1-1** 2014 lk

To report a crime: Contact Campus Security at 908 852- 1400 or “0” on a campus phone. The police may be called at

Hackettstown Police,	908 852-3300
Washington Township Police	908 876-3232
Parsippany Police	973 263-4300
Edison Police	732 248-7400

In addition you may report a crime to the following individuals:

President: David Haney	Extension: 2354
Provost: Jim Patterson	Extension: 2324
Vice President for Finance: Roger Anderson	Extension: 2212
Vice President for University Relations: John Carno	Extension: 2170
Dean of Students: Kerry Mullins	Extension: 4291 or 2105;
Director of Facilities: Len Tempest	Extension: 2440
Assistant Dean for Campus Safety: Len Kunz	Extension: 2076
Dean for International Studies: Joseph Linskey	Extension: 2275
Interim Director of Residence Life: Kristen McGowan	Extension: 2404
Director of IT: Terrance Bazylewicz	Extension: 2910
Security	Extension: 0

In all cases, both emergency and non-emergency, an Incident Report should be completed within 24 hours and forwarded to the Assistant Dean of Campus Safety and one or more of the following: the

Provost and the Chief Academic Officer when faculty are involved; the Dean of Students when students are involved; or when it involves a staff employee, to their supervisor and to the Office of Human Resources if it is a work related accident/injury. Copies of the Incident Report form are available in all aforementioned offices.

Prompt filing of incident reports enables the President, Dean of Students and/or the Assistant Dean of Campus Safety to issue Timely Warnings to the Campus Community if deemed necessary.

Members of the University Community may also anonymously report criminal incidents. All confidential and anonymous reports of crime are included in the annual statistical report.

### **Confidential Incident Reporting** 2016 lk

If you are the victim of a crime and do not want to pursue action within the Centenary University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Office of Student Life can file a report on the details of the incident without revealing your identity unless there is an imminent threat to self or others. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, Centenary University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

CERTAINED REPORTED TITLE IX SEX OFFENSES CANNOT REMAIN CONFIDENTIAL.

### **University Response to Reported Incidents – Timely Warnings** 2014 lk

In the event that a situation arises, either on or off campus, that, in the judgment of the Assistant Dean of Campus Security or a member of the Primary Emergency Response Team, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the university e-mail system to students, faculty, staff and the e2Campus mass notification system.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, Centenary University may also post a notice on its official web site. Anyone with information warranting a timely warning should report the circumstances to the Centenary Security, by phone (908 852-1400) or by speaking with a security officer.

### **Crime Statistics** 2014 lk

The Centenary Security department prepares an annual security report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on the Centenary web site at [www.centenaryuniversity.edu](http://www.centenaryuniversity.edu). This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and alternate sites, Student Life, Human Resources and the Admission Departments. Each entity provides updated

information on their educational efforts and programs to comply with the Act. Campus crime, arrest and referral statistics include those reported to Centenary Security, designated campus officials (including but not limited to directors, deans, department heads, designated HR staff, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies.

Each year, an e-mail notification is made to all students, staff and faculty that provides the security report. Copies of the report may also be obtained at the Security office or by call 908 852-1400.

## **Emergency Response and Evacuation Test Procedures** 2016 lk

An evacuation drill is coordinated by Student Life each semester for all residential facilities. Students are instructed the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Centenary does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, HPD and Residence Life Staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. At Centenary, evacuation drills are used as a way to educate and train occupants on issues specific to their building. During the drill occupants 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by the Centenary Security and Student Life to evaluate egress and behavioral patterns. Reports are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration. Students receive information about evacuation and shelter-in-place procedures during residence meetings and during other educational sessions that they can participate in throughout the year. The Residence Life Staff members are trained in these procedures as well and act as an on-going resource for the students living in residential facilities.

## **Emergency Response – Evacuation and Shelter-in-Place (Lockdown)** 2014 lk

### **Emergency Procedures**

Below you will find important information for dealing with most emergency situations. Please make it a regular practice to check this site for updated information. Each member of our community is expected to be knowledgeable about safety procedures. Preparedness is an important way for us to take care of ourselves and other members of our community. In the event of a large scale emergency we will need people to do one of two things – either **Shelter in Place** or **Evacuate**. These procedures are explained below. Please familiarize yourself with this information so that in the event of an emergency you can respond quickly and properly.

### **If you receive instructions to evacuate:**

- Evacuate when directed to do so by emergency personnel or through e2campus. The evacuation may be done in stages to avoid traffic jams. Take only items needed for health and safety with you.
- Depending on the situation, you may be instructed to evacuate to locations either on or off campus by motor vehicle or on foot.
- For evacuations on foot, proceed as directed by emergency responders to assembly points or relocation sites. Assist mobility impaired persons or report their location to emergency personnel.
- In the event of an evacuation by motor vehicle, go to your vehicle when instructed to do so. Persons without access to private motor vehicles should go to an announced transportation staging area.
- Proceed to the designated assembly points or relocation sites announced in the emergency instructions. Obey the directions of traffic control personnel. 2011

### **What is a 'lock down'? (SHELTER IN PLACE)**

A school lock down is a procedure which is initiated when school officials believe that there is a **credible threat** to student, faculty, and staff safety.

Lock downs are used to protect students from school shooters, bomb threats, and other forms of violence, but they can also be used when police are engaged in an operation nearby, or when a natural disaster has been declared.

The goal of a school lock down is to keep students, faculty, and staff safe, and while it may be frightening or disruptive, it is important to comply with the lock down for safety reasons.

### **In case of a “lock down” (Shelter in Place)**

When a lock down is ordered, people are told to stay inside their classrooms and/or residences and lock the doors. This is designed to prevent entrance from hallways and corridors. Windows will also be shut, locked, and covered with blinds to obscure visibility, and people are to stay away from doors and windows, sheltering in an area where they cannot be seen until a pre-authorized safety message via e2Campus has been delivered or the situation warrants immediate evacuation.

1. REMAIN CALM.
2. LOCK AND DEADBOLT YOUR DOOR.
  - A. IF YOU ARE NOT IN A ROOM AT THE TIME A ‘LOCKDOWN’ IS DECLARED, ENTER THE NEAREST ROOM AND LOCK AND DEADBOLT THE DOOR.
  - B. DO NOT RESPOND TO ANYONE WHO MAY KNOCK AT THE DOOR.
3. TURN OFF THE LIGHTS AND PULL DOWN THE SHADES.
  - A. DARK ROOMS ARE HARDER TO SEE INTO.
  - B. KEEP QUIET.
4. STAY OFF THE PHONE.
  - A. INSTRUCTIONS MAY COME BY PHONE.



- B. PUT ALL CELL PHONES ON VIBRATE.
5. MOVE TO A SAFE AREA WITHIN THE ROOM.
  - A. KEEP OUT OF SIGHT.
  - B. STAY AWAY FROM DOORS AND WINDOWS.
  - C. DO NOT ALLOW ANYONE TO SIT ON THE WINDOWSILLS.
6. PERMIT NO ONE TO LEAVE.
7. PREPARE A LIST OF THOSE PRESENT IN THE ROOM AT THE TIME OF THE "LOCKDOWN". ALSO LIST ANYONE ELSE PRESENT WHO IS NOT USUALLY IN THE ROOM DURING THIS PERIOD.
8. IGNORE ALL BELLS AND SIGNALS.

NOTIFICATION AT THE CONCLUSION OF THE 'LOCKDOWN' WILL COME VIA THE MASS NOTIFICATION SYSTEM

### **Campus Security Authorities** 2014 lk

In addition to the Security Department officers, there are members of the Campus Community that are deemed as Campus Security Authorities and are responsible for reporting incidents of alleged crimes on and near campus to Security for inclusion in the crime statistics.

The Clery Act regulations define a Campus Security Authority as:

- A member of a campus police department or a campus security department of an institution
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department
- Any individual or organization specified in an institutions statement of campus security officers as an individual or an organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for students and campus activities. Including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

### **Security and Access to Campus Facilities** 2014 lk

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all University facilities is by key, if issued, or by admittance via the Department of Campus Safety or Residence Life staff. In the case of periods of extended closing, the University will admit only those with prior written approval to all facilities. Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock. Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

The Hackettstown campus of Centenary University is an open campus. While the entire campus community is encouraged to practice personal safety awareness, The Security Department works in conjunction with the Hackettstown Police Department to insure a regular patrol of the campus by the police. Centenary University security patrols the campus 24 hours a day, 7 days a week on foot and utilizing electric and gasoline carts. Emergency telephones have been strategically placed in the Founders Parking Lot.

Residence Hall doors are locked twenty-four (24) hours per day. All maintenance and other University personnel are required to identify themselves prior to entering a student's room.

The Parsippany and Washington Township campuses are patrolled by local police and the Edison Campus has private building security.

### **Policies Concerning Campus Law Enforcement** 2014 lk

Centenary University Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at Centenary University. Centenary University security officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. Security officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The Safety and Security Office at Centenary University maintains a highly professional working relationship with the Hackettstown Police Department, All crime victims and witnesses are strongly encouraged to immediately report the crime to campus Security Department and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

The Centenary Security Department maintains a close working relationship with the local police department. Centenary security occasionally works with other law enforcement agencies including but not limited to the New Jersey State Police, The Warren, Morris and Middlesex County Prosecutor's Offices and the Warren, Morris and Middlesex County Sheriff's Departments. The officers of Centenary Security and the Hackettstown Police Department (HPD) communicate regularly on the scene of incidents that occur in and around the main campus area. The Centenary Security Officers work closely with the investigative staff at HPD when incidents arise that require joint investigative efforts. There is no written memorandum of understanding between Centenary and HPD.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Campus Security in a timely manner. To report a crime or an emergency on the Hackettstown campus, call security at extension "0" or, from outside the university phone system, 908 852-1400. Crimes may also be reported to the Hackettstown Police at 908 852-3300 Parsippany Police, 973 263-4300, Washington Township Police 908 876-3232, Edison Police, 732 248-7400 (non-emergency) or 9-1-1. Crimes should be reported to campus security to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Daily officer reports are submitted to the Assistant Dean of Campus Safety recording all activity that occurs on each shift including: all transport services provided, the times that building checks are

performed, any outdoor lights which are not functioning, detailed accounting of all vehicles found to be in violation of University parking/safety regulations, and all vehicles which have been towed.

## **Policies Concerning Campus Law Enforcement off Campus Locations** 2014 lk

Centenary University does not have any recognized off-campus locations at this time.

## **Alcohol Policy and Procedures** 2016 vg

The enforcement of alcohol laws on campus is the primary responsibility of the Security Department and the Local Police Department. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Security Department and the Local Police Department. Violators are subject to the University's disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

## **Substance Abuse Policy and Procedures** 2016 vg

The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Security Department and Local Police Department. Violators are subject to University's disciplinary action, criminal prosecution, fine and imprisonment

## **Substance Abuse Prevention Programs** 2016 vg

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and university disciplinary actions. The University's Student Life Office together with the Health Services Office and the STOP team provides an overall coordination of the Alcohol and Drug Awareness Program and Training. See Appendix for the substance abuse prevention programs that took place in 2015.

The University abides by all Local, State and Federal Laws governing the use, sale and distribution of any illegal substance. A violation of any law regarding alcohol and drugs is also a violation of the University's Student/Staff and Faculty Handbooks and a violation of the Centenary University Code of Conduct and will be treated as a separate disciplinary matter by the University.

A description of educational programs to promote the awareness of rape, acquaintance rape and other forcible and non-forcible sex offenses. The Student Empower training course <https://slate.workplaceanswers.com/login.asp?id=195428437664808> is designed for all higher education students. This course will help prepare students for issues they may confront at university – for many, their first time living away from home or having significant responsibilities for their own health and safety. It covers important topics such as students' rights and responsibilities; preventing sexual

violence, dating violence, stalking, harassment and bullying; navigating partying, drugs and alcohol; and acting as allies for others in need.

## **Programs Offered on Campus Safety** 2016 vgkm

**Student Empower** covers a full range of topics related to the Campus SaVE Act, including:

- Sexual Violence
- Bystander Intervention
- "Men as Allies"
- Concepts of Consent, No-Consent, & Continuous Consent
- Gender Sensitivity
- Use of Drugs and Alcohol

Students and Employees during orientation in September or August, students are informed of services offered by the Student Life and Security. Video and slide presentations outline ways to maintain personal safety and residence hall security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis. Periodically during the academic year the University's Assistant Dean of Security along with the Office of Student Life and STOP – Students Taking On Prevention team, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, videos, and articles and advertisements in University and student newspapers.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through the university's electronic mail system, phone system, (e2campus) and if applicable a siren alert.

- Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Security and Student Life personnel facilitate programs for student, parent, faculty, and new employee orientations, student organizations, community organizations.
- Starting in the fall we will be offering a variety of Training Programs to Faculty, Students and Staff. They are comprehensive courses that begins with awareness, prevention, risk reduction and avoidance.
- STOP – Students Taking On Prevention team

## **Sexual Misconduct Policy and Procedures** 2016 vg

Centenary University fosters a community of learning, which is based on trust, respect, and the dignity of its members. As such, the University has adopted a policy that prohibits any form of sexual misconduct by faculty, administrators, staff or students. It is a violation of University policy for any member of the University Community to engage in such behavior or to retaliate against anyone initiating an inquiry or complaint in good faith. The University encourages all members of the Campus Community to be aware of both the consequences of sexual misconduct and the options available to survivors. Furthermore, in an effort to prevent the occurrence of sexual misconduct on campus, the University provides educational programs which promote awareness of sexual assault and related issues. New employees are advised of this policy upon employment.

Copies of the Sexual Misconduct Policy and Procedures are available online, and at the Dean of Students' Office, the Wellness Center, the Security Office and the Office of Human Resources. Student Handbook and University Employee Handbook.

## **Campus Sexual Assault Victim's Bill Of Rights** 2012 vg **(Pursuant to NJSA 18A, Chapter 61E)**

Centenary University recognizes that the effect of violence especially that of sexual violence, committed on campus has a profound impact on the campus community and the surrounding communities. Therefore, to ensure that the Centenary University campus community is free from violence, sexual assault and nonconsensual sexual contact, and to support the individual dignity and rights in an academic environment, the University upholds the New Jersey Campus Assault Victim's Bill of Rights.

The State of New Jersey has established this Bill of Rights which requires that all New Jersey colleges and universities create and support policies, procedures and services designed to insure that the needs of victims are met and to support their wishes and human dignity.

The following Rights shall be accorded to victims of sexual assault that occur on the campus of any public or independent institution of higher education in the state of New Jersey, and where the victim or alleged perpetrator is a student at that institution, and/or when the victim is a student involved in an off-campus sexual assault.

### **Bill of Rights**

- The following rights shall be accorded to victims of sexual assault that occur
- on the campus of any public or independent institution of higher education in the state of New Jersey, and
- where the victim or alleged perpetrator is a student at that institution, and/or
- when the victim is a student involved in an off-campus sexual assault.

## **Human Dignity Rights**

- To be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy.
- To have any allegations of sexual assault treated seriously; the right to be treated with dignity.
- To be free from any suggestion that victims are responsible for the commission of crimes against them.
- To be free from any pressure from campus personnel to
- report crimes if the victim does not wish to do so
- report crimes as lesser offenses than the victim perceives the crime to be
- refrain from reporting crimes to avoid unwanted personal publicity.

## **Rights to Resources On and Off Campus**

- To be notified of existing campus and community based medical, counseling, mental health, and student services for victims of sexual assault whether or not the crime is formally reported to the campus or civilian authorities.
- To have access to campus counseling under the same terms and conditions as apply to other students of the institution.
- To be informed of and assisted in exercising
- any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus, and/or pregnancy, and
- any rights that may be provided by law to compel and disclose the
- results of testing of sexual assault suspects for communicable diseases.

## **Campus Judicial Rights**

- To be afforded the same access to legal assistance as the accused.
- To be afforded the same opportunity to have others present during any campus disciplinary proceeding that is allowed the accused.
- To be notified of the outcome of the sexual assault disciplinary proceeding against the accused.

## **Legal Rights**

- Have any allegations of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported.
- Receive full and prompt cooperation and assistance of campus personnel in notifying the proper authorities.
- To receive full, prompt, and victim-sensitive cooperation of campus personnel with regard to obtaining, securing, and maintaining evidence, including medical examination when it is necessary to preserve evidence of the assault.

## **Campus Intervention Rights**

- To require campus personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants.
- To be notified of the options for and provided assistance in changing academic and living situations.

## **Statutory Mandates**

- Each campus must guarantee that this Bill of Rights is implemented. It is the obligation of the individual campus governing board to examine resources dedicated to services required and to make appropriate requests to increase or reallocate resources where necessary to ensure implementation.
- Each campus shall make every effort to ensure that every student at the institution receives a copy of this document.
- Nothing in this Act or in any "Campus Assault Victim's Bill of Rights" developed in accordance with the provisions of the Act shall be construed to preclude or in any way restrict any public or independent institution of higher education in the state from reporting any suspected crime or offense to the appropriate law enforcement authorities

## **Counseling** 2016 vg

The University encourages victims of sexual violence to talk to somebody about what happened so the victim can get the support they need and the University can respond appropriately. Different employees on campus have different abilities to maintain a victim's confidentiality. Some are required to maintain near complete confidentiality; talking to them is sometimes called a "privileged communication." Other employees may talk to a victim in confidence, and generally only report to the University that an incident occurred without revealing any personally identifying information. Disclosures to these employees will not trigger a University investigation into an incident against the victim's wishes. Thirdly, some employees are required to report all the details of an incident (including the identities of both the victim and alleged perpetrator) to the Title IX coordinator. A report to these employees (called "responsible employees") constitutes a report to the University – and generally obligates the University to investigate the incident and take appropriate steps to address the situation.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be Campus Security Authorities (CSA). Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a CSA and are not required to report crimes for inclusion into the annual disclosure of crime statistics.

Students are encouraged to utilize the following resources for confidential discussion and support related to sexual harassment, illegal discrimination or other situations that the student would like to discuss confidentially." and their effects. Because of the confidentiality afforded to these relationships, however, students should know that these confidential resource individuals are not in a position to report the harassment to a university official or to intervene to end the harassment/discrimination. To ensure University involvement, students must report the unlawful conduct through either the informal or

formal reporting process as detailed in the Policy on Harassment, Domestic Violence, Dating Violence, Sexual Assault, Nondiscrimination and Retaliation Policy found in the Student/Staff and Faculty Handbooks. Confidential resources include:

- **Pastoral Counselor: 605 Grand Avenue, Hackettstown, NJ 07840 (908) 852-1400 x2234**
- **Professional Counselors: 605 Grand Avenue, Hackettstown, NJ 07840 (908) 852-1400 x2125**
- **Health Services: 605 Grand Avenue, Hackettstown, NJ 07840 (908) 852-1400 x2206**

In addition, counselors are available 24 hours a day, 7 days a week for psychological emergencies by calling our number 908-852-1400 x2125. After hours crisis counseling is available through ProtoCall Services. They work in conjunction with the staff of the Counseling Center and Residence Life. Information from these calls is forwarded to the professional staff of the Counseling Center the next business day for follow up.

### **Other crisis resources include:**

- NJ Hopeline; 1-855-654-6735
- National Suicide Prevention Lifeline; 1-800-273-TALK (8255)

The university also maintains an anonymous toll-free hotline (800) 401-8004 (English speaking) (800) 216-1288 (Spanish speaking); website: [https://www.lighthouse-services.com/centenary\\_university](https://www.lighthouse-services.com/centenary_university);

Email: [reports@lighthouse-services.com](mailto:reports@lighthouse-services.com) or fax: (215) 689-3885 where a complaint or violation may be reported.

Free professional, confidential counseling and medical services are available to campus crime victims through the Wellness Center located in the Seay Building. Pastoral counseling is available through the Campus Ministry Office at the Ferry Building. Although clinical and pastoral counselors functioning within the scope of his/her duties are required to inform clients of crime reporting procedures, the decision to do so is strictly voluntary on the part of the client. Therefore, the inclusion of crime statistics reported to counselors or clergy is not required and may not be included in the campus crime statistics. If medical assistance is required, victims of crime are encouraged to seek aid from the Health Center in Seay Building.

### **Sex Offenses Disciplinary Action Policies** 2016 vg

The University educates the student community about sexual assaults and date rape through mandatory freshman orientations each fall. The Human Resources office offers sexual assault education and information and training programs to University students and employees through the University's mandatory training modules at:

<https://slate.workplaceanswers.com/login.asp?id=195428437664808>. Literature on date rape education, risk reduction, and the University response is available through the Student Life/Residence Life. If you are a victim of a sexual assault at this university, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Security Department at Centenary University strongly advocates that a victim of sexual assault report the incident in a timely



manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a Security Officer and/or a representative in Student Life. Filing a police report with a Security Office or a Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will: ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim; provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam); assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention. When a sexual assault victim contacts the University's Security Department and/or Student Life, the Local Police Department will be notified as well. A representative from the Student Life Department will also be notified. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the University's Student Conduct, or only the latter. A University representative will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the University through the Student Health Center. Counseling and support services outside the University can be obtained through request through request to the Student Life Department. The University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook and can be found in the Policy on Harassment, Domestic Violence, Dating Violence, Sexual Assault, Nondiscrimination and Retaliation in the Student/Staff and Faculty Handbooks. The policy provides, in part, that the accused and the victim will each be allowed to choose an advisor of choice to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University for the First Offense. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault.

### **Anti-Harassment, Discrimination & Retaliation** 2015 vg

University following policies are stated at the website; [http://18945-presscdn.pagely.netdna-cdn.com/wp-content/uploads/2016/08/Policy\\_on\\_Harassment\\_Sexual\\_Violence\\_-\\_Updated\\_August\\_2015.pdf](http://18945-presscdn.pagely.netdna-cdn.com/wp-content/uploads/2016/08/Policy_on_Harassment_Sexual_Violence_-_Updated_August_2015.pdf)

### **Sex Offender Registry** 2014 lk

The Campus Sex Crimes Prevention Act, a federal law that was enacted on October 28, 2000, provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education or working or volunteering on campus. The act amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act to require sex offenders, already required to register in a state to provide notice, as required under state law, for each institution of higher education in that state at which the person is employed, carries on a vocation, volunteers at, or is a student. It requires that state procedures ensure this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions are located and that it is entered into appropriate state records or data systems.

These changes took effect October 28, 2002. The act also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to

issue a statement, in addition to other disclosures required under that act, to advise the campus community where to obtain law enforcement agency information provided by a state concerning registered sex offenders. New Jersey State Police are responsible for maintaining this registry. New Jersey State Police are required to make information about registered sex offenders available to the public and authorizes the release of information on certain sex offenders to be posted on a public web site. Sex Offender Information can be obtained from New Jersey State Police [http://www.nj.gov/njsp/info/reg\\_sexoffend.html](http://www.nj.gov/njsp/info/reg_sexoffend.html)

**Fire Safety and Prevention** 2014 lk

Centenary University is required by the Higher Education Opportunity Act of 2008 to disclose information about housing fire statistics, fire safety systems in student housing facilities, mandatory fire drills, fire safety policies, education, and training programs.

**2015 Fire Log – Student Housing**

Building	Date Occurred	Time Occurred	Incident Report Number	General Location	Nature

**2015 - Residential Fire Safety Amenities by Building Location for all Residence Halls**

Location	Fires Alarms Monitored by Security & Facilities	Bldg Equipped with Full Sprinkler System	Bldg Has Fire Alarms & Smoke Detectors	Evacuation Plans Posted & Fire Safety Training Conducted	Number of Evacuation Drills Conducted Each Academic Year
Anderson	YES	YES	YES	YES	4
Bennett-Smith	YES	YES	YES	YES	4
Founders	YES	YES	YES	YES	4
Lott	YES	YES	YES	YES	4
Reeves	YES	YES	YES	YES	4
Smith	YES	YES	YES	YES	4
Van Winkle	YES	YES	YES	YES	4
Washabaugh	YES	YES	YES	YES	4

**On-Campus Student Housing Facility Fire Safety Systems**

Residence Halls are fully suppressed with a sprinkler system with sprinkler heads located in each resident room and all common areas including lounges and kitchens, networked fire alarm systems that

registers smoke, heat, and steam, and networked carbon monoxide alarm systems. Halls are also equipped with multiple fire extinguishers per floor. When an alarm is activated in the halls, it is activated and reported to a third-party monitoring company which notifies the local fire department.

## **Fire Drills** 2014 km

Fire drills will be conducted periodically during the fall and spring semesters and will be done so unannounced to students. All persons must evacuate the building during a fire drill and report to their designated assembly location following the same instructions as above.

Each building will be checked during the drill to make sure every person has evacuated the building by the Residence Life staff.

Students should congregate inside of the designated assembly location until the residential life indicating they are permitted to return to their hall.

Student that fail to timely evacuate during a drill are required to meet with the Dean of Students that day. They may be removed from university housing.

## **Fire Safety Violations and Prohibitions** 2016 km

### **Policies or rules on portable electrical appliances, smoking and open flames in a student housing facility**

The following offenses are those that Centenary University does not find acceptable within the residential community. In most cases, these offenses will be adjudicated by the Residence Life staff. All offenses listed here can be sanctioned with suspension or expulsion if the judicial committee feels the infractions are serious and if repeated would put the university or community in danger. Due to the serious nature of these offenses, the Dean of Students or designee reserves the right to place restrictions or suspension of those charged until such time of final judgment

1. **Prohibited Items** - The following items are prohibited from traditional and apartment style residence halls. This list is not all-inclusive. The Office of Residence Life reserves the right to prohibit items and practices which may not appear on the list but which are deemed hazardous or unsanitary. **Prohibitive items may be confiscated and not returned.**
2. The Office of Residence life will conduct Health and Safety inspections twice a semester and ay conduct random inspections if information is received regarding prohibited items. The Health & Safety (H&S) inspections are primarily designed to find and eliminate safety violations. All Residents are required to read and comply with the Residential Living Community Standards, which include the H & S inspections and all other rules and regulations for residential buildings.

Each Room will be examined for the presence of prohibited items identified below, or for prohibited activity (Smoking in room, tampering with Fire Safety equipment; possession of pets). The inspection will also include a general assessment of food and waste and cleanliness of the room. Prohibited items will immediately be confiscated and donated/discarded, without reimbursement.

- Air Conditioners - unauthorized
- Non-UL listed multi-outlet plugs and extension cords.

- Any display which advertises alcohol or drugs (i.e. shot glasses, posters, lighted signs, flags, blow up items)
- Open burning elements including, (electronic and regular) cigarettes, pipes, Candles (lit or unlit), incense, and candle warmers.
- Charcoal or gas grill
- Appliances which exceed the rated outlet capacity of 110V, 15 amps, or are considered fire hazards including but not limited to the following: crock pots & hot plates, toaster ovens, electric frying pans, toasters, submergible heating coils, irons and coffeemakers without auto shut off.
- Beer Kegs and "party balls" or homemade brewing kits.
- Dartboards (hard tipped, metal tipped, etc.)
- Electric blankets and Electric space heaters
- Firearms or weapons of any kind including but not limited to:
  - guns, BB guns, air guns, sling shots, paintball guns, water guns, bows and arrows
  - Martial Arts Weaponry, clubs and knives with a blade of 3" or longer.
  - Personal MASE in excess of 3/4 ounce
- Explosives or Fireworks of any kind
- Furniture not issued by the university (i.e. couches, tables, etc.)
- Halogen lamps or lighting that has plastic components (ex: multi-colored medusa lamp).
- Homemade loft or bunk beds are not permitted. Cinder Blocks and other homemade lost apparatus may not be used to raise beds.
- Illegal drugs, and paraphernalia (ex: shot glasses, empty alcohol containers, pipes, empty containers, etc.)
- Christmas or twinkle string Lights (of any kind)
- Christmas Trees (artificial or real)
- Toaster ovens, hot plates, Foreman grills, or any other cooking appliances. Microwaves must be no more than 800 watts, and only 1 per room is permitted.
- Refrigerators that exceed the following capacity: 3.6 cubic feet, Electric 115 volt, 15 amp. Limit 1 per resident.
- TV Wall Mounts
- Pets (except fish)
- Track lighting
- Traffic signs or cones
- Unsanitary items, trash, garbage
- Volatile liquids including but not limited to, propane gas fuel, paint, paint thinner, and turpentine.
- Waterbeds, hot tubs (including homemade), swimming pools.

## **Smoking Policy** 2014 km

In accordance with New Jersey State law, and as safeguards against fire and in consideration of the health of our community members, smoking is prohibited in all buildings owned or operated by Centenary University. Please use caution when smoking outside as lit cigarettes, cigars, etc., when improperly disposed, can result in unintended fires.

Enforcement of the Smoking Policy is the responsibility of all of us. Any member of the community observing an infraction of the smoking policy is encouraged to remind violators of our policy. Centenary community members are also responsible for their guests respecting all regulations. Infractions may be documented with campus security, the office of Student Services or to the Human Resources Department.

1. Smoking is not permitted in any building on the Centenary University campus.
2. There is no smoking within 25 feet of any building. When smoking outdoors, smoking must take place beyond 25 feet of any building.
3. No smoking of any illegal or prohibited items are allowed on university property or within any university building.
4. Students may **not** smoke in their rooms, hallways, common areas, or bathrooms of any building.
5. Standing in doorways, vestibules, or hanging out windows while smoking is not permitted.
6. Students are held responsible for any smoking-related damage to any property of Centenary University and/or the property of a member of the community.
  - a. Individuals who choose to smoke are expected to dispose of their cigarettes in the provided container. Improperly disposed of butts and ashes can cause unintended fires

## **Fire Safety Education and Training** 2014 km

All building evacuations will occur upon the sounding of the alarm, and/or by notification by Security, Residence Life or by individual choice when the emergency dictates.

1. When the building's fire alarm is sounded, an emergency exists. Walk quickly and calmly to the nearest marked exit and alert others to do the same. Do **not** use the elevators. Do not attempt to access other areas of the building to retrieve personal belongings.
2. Evacuate all rooms, closing all doors to confine the fire and reduce oxygen — do not lock doors (Residence Hall room doors lock automatically. Do NOT use the deadbolt to keep the door open/unlocked.) At no time should closing doors delay the evacuation of any individual.
3. Assist disabled persons in exiting the building.
4. Keep roads, fire lanes, hydrants, and walkways clear for emergency vehicles and crews.
5. If requested, assist emergency crews as necessary.

Fire safety education programs for all students living in on-campus student housing and all employees that have any association with on-campus student housing are held at the beginning of each semester. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the university's fire safety policies. Everyone is also provided with maps of each on-campus student housing facility that illustrate evacuation routes and fire alarm equipment locations. During these programs, trainers emphasize that participating in fire drills is mandatory. For para-professional staff Fire safety education and training programs are taught by local fire authorities as well as the Interim Director of Residence Life who is experienced in fire safety matters. If a fire occurs, students are instructed to leave hazardous areas per the evacuation routes and get to a predetermined location

before calling Security for help. They are to remain in that location so that the Interim Director of Residence Life or someone from Residence Life office has documented that the student has left the building.

## **Missing Person Policy** 2014 km

This policy applies to students who reside in on-campus housing and are deemed missing or absent from the University for a period of **more than 24 hours without any known reason or which may be contrary to usual patterns of behavior or unusual circumstances that may have caused the absence.**

Such circumstances include, but are not limited to:

1. reports or suspicions of foul play
2. evidence of suicidal thoughts, drug use, any life threatening situations, or
3. has been with persons who may endanger the student's welfare.

Once a student has been reported missing, an investigation will begin. Notification will be made to the individual(s) identified by the missing student as his/her emergency contact and if necessary the local law enforcement agency. In the event the student is under 18 years of age and is not emancipated, the Dean of Students or designee will be responsible for communicating with the parents or guardian.

## **Missing Person Policy**

In accordance with the Higher Education Opportunity Act of 2008, the University has implemented a Missing Persons Policy to establish procedures to respond to reports of a missing student.

1. **Notification of Missing Person:** If a member of the Centenary University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify:
  - Centenary University Security (Dial 0) from any campus phone, and
  - Residence Life Staff member
  - The Office of Student Life. (908) 852-1400 ext. 4291.(if during business hours)
2. **Report:** The Office of Student Life will generate a missing person report and initiate an investigation.
3. **Action:** After investigating the missing person report, should the office of Student Life determine that the student is missing and has been missing for **more than 24 hours** Centenary University will notify the Hackettstown Police Departments and the student's emergency contact no later than 24 hours after the student is determined to be missing.
4. **Contact Procedure:** If the missing student is **under the age of 18 and is not an emancipated** individual, Centenary University will notify the student's parent or legal guardian immediately after Centenary University has determined that the student has been missing for more than 24 hours.

## Contact Information Form:

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify confidentially, an individual to be contacted by Centenary University in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, Centenary University will notify that individual no later than 24 hours after the student is determined to be missing. This information will remain confidential and only accessible to authorized campus official, and it may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation.

Students who wish to identify a confidential contact can do so through the Centenary University Residence Life (908) 852-1400 ext. 3950 or by completing the Emergency Contact Form inserted 9/9/2014

## Reportable Crimes 2014 lk

The following definitions are used for reporting crimes in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program:

**Murder and Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. 2015 lk

**Sex Offenses (forcible):** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly against that person's will where the victim is incapable of giving consent.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age (age of consent in NJ is 17) or because of his/her temporary or permanent mental incapacity.

**Sex Offenses (non forcible):** unlawful, non-forcible sexual intercourse.

**Incest:** Non-forcible sexual intercourse between two persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking, or attempted taking, of anything of value from the care, custody, or control of a person or persons by force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

**Motor Vehicle Theft:** The theft of a motor vehicle, including automobiles, trucks, motorcycles, and mopeds.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, of property.

**Liquor Law Violations:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Does not include drunkenness or driving under the influence.

**Drug Law Violations:** The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment needed to produce or use them.

**Weapons Laws Violations:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons

**Dating Violence:** The term “dating violence” means violence committed by a person—  
(A) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and  
(B) Where the existence of such a relationship shall be determined based on a consideration of the following factors:  
(i) The length of the relationship.  
(ii) The type of relationship.  
(iii) The frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.



**Stalking:** The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to— (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress.

## Crime Statistics 2014 Ik

The numbers provided in the crime statistics for Centenary University reflect incidents reported to campus security, residence life staff and/or the Hackettstown, Washington Township, Edison and Parsippany Police Departments. The statistics reflect incidents on campus, incidents off-campus reported to the university and incidents at noncontiguous locations. The local police provide data to the University regarding reportable crimes that occur in the immediate vicinity of campus boundaries.

Under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, universities are required to publish crime statistics in the following twelve major categories. These statistics cover the period from January 1<sup>st</sup> to December 31<sup>st</sup> for the respective years. The University also files the crime statistics report with the Department of Education on an annual basis.

On March 7, 2013 President Obama signed into law **The Violence Against Women Reauthorization Act (VAWA)**. VAWA imposes new obligations on universities and universities under its Campus Sexual Violence Act (SaVE Act) provision.

The SaVE Act provision, which amends the campus crime provisions of the Higher Education Act, expands the information universities must incorporate into their annual crime reports to include acts of domestic violence, dating violence and stalking.

### **HACKETTSTOWN CAMPUS**

<b>Criminal offenses</b> 2016 Ik	2013	2014	2015
murder / non-negligent manslaughter	0	0	0
negligent manslaughter	0	0	0
sex offenses - forcible	4	3	
rape			2
fondling			0
sex offenses - non forcible	0	0	
incest			0
statutory rape			0
robbery	0	0	0
aggravated assault	0	0	1
burglary	0	0	0
motor vehicle theft	0	0	0
arson	0	0	0

## Hackettstown Campus

### Hate Crimes 2016 Ik

	race	religion	sexual	gender	orientation	gender	disability	ethnicity	identification	national	origin	2013	2014	2015
murder / non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
sex offenses - forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0
rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0
sex offenses - non forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0
incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0
aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0
motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0
simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
larceny - theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
destruction/damage/vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**\*\*Hate Crimes:** Note - No hate crimes were reported as defined by the Clery Act that manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability, ethnicity or national origin and can be classified as Hate Crimes as prescribed by the Hate Crimes Statistics Act (28 U.S.C 534) occurred and any other crime involving bodily injury were reported in 2014.

**Hackettstown  
Campus  
VAWA 2016 lk**

	2013	2014	2015
domestic violence	0	1	1
dating violence	0	1	1
stalking	0	0	0

**Hackettstown  
Campus  
ARRESTS 2016 lk**

	2013	2014	2015
weapons, carrying, possessing	0	0	1
drug violations	2	5	1
alcohol violations	0	0	0

**Hackettstown  
Campus  
DISCIPLINARY 2016  
lk**

	2013	2014	2015
weapons, carrying, possessing	0	0	0
drug violations	2	0	1
alcohol violations	33	46	39

**Parsippany Campus  
Criminal offenses**

2016 Ik	2013	2014	2015
murder / non-negligent manslaughter	0	0	0
negligent manslaughter	0	0	0
sex offenses - forcible	0	0	
rape			0
fondling			0
sex offenses - non forcible	0	0	
incest			0
statutory rape			0
robbery	0	0	0
aggravated assault	0	0	0
burglary	0	0	0
motor vehicle theft	0	0	0
arson	0	0	0

**Parsippany Campus  
Hate Crimes 2016 Ik**

	race	religion	sexual	gender	orientation	gender	disability	ethnicity	identification	national	origin	2013	2014	2015
murder / non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
sex offenses - forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0
rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0
sex offenses - non forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0
incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0
aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0
motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0
simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
larceny - theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
destruction/damage/vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Parsippany  
Campus  
VAWA 2016 lk**

	2013	2014	2015
domestic violence	0	0	0
dating violence	0	0	0
stalking	0	0	0

**Parsippany  
Campus  
ARRESTS 2016 lk**

	2013	2014	2015
weapons, carrying, possessing	0	0	0
drug violations	0	0	0
alcohol violations	0	0	0

**Parsippany  
Campus  
DISCIPLINARY 2016  
lk**

	2013	2014	2015
weapons, carrying, possessing	0	0	0
drug violations	0	0	0
alcohol violations	0	0	0

**Edison Campus  
Criminal offenses**

2016 Ik	2013	2014	2015
murder / non-negligent manslaughter	0	0	0
negligent manslaughter	0	0	0
sex offenses - forcible	0	0	
rape			0
fondling			0
sex offenses - non forcible	0	0	
incest			0
statutory rape			0
robbery	0	0	0
aggravated assault	0	0	0
burglary	0	0	0
motor vehicle theft	0	0	0
arson	0	0	0

**Edison Campus  
Hate Crimes 2016 Ik**

	race	religion	sexual	gender	orientation	gender	disability	ethnicity	identification	national	origin	2013	2014	2015
murder / non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0
sex offenses - forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0
rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0
sex offenses - non forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0
incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
statutory rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0
robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0
aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0
motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0
simple assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0
larceny - theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0
intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
destruction/damage/vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Edison Campus**  
**VAWA** 2016 lk

	2013	2014	2015
domestic violence	0	0	0
dating violence	0	0	0
stalking	0	0	0

**Edison Campus**  
**ARRESTS** 2016 lk

	2013	2014	2015
weapons, carrying, possessing	0	0	0
drug violations	0	0	0
alcohol violations	0	0	0

**Edison Campus**  
**DISCIPLINARY** 2016  
lk

	2013	2014	2015
weapons, carrying, possessing	0	0	0
drug violations	0	0	0
alcohol violations	0	0	0

**Parking and Traffic Regulations** 2011 lk

All members of the Campus Community must abide by the University’s campus parking and traffic regulations. Campus Security is responsible for the administration and enforcement of these regulations. The University is not responsible for any damage or theft which may occur to vehicles or contents while parked on campus.

Campus parking and traffic regulations are available on the University website ([www.centenaryuniversity.edu](http://www.centenaryuniversity.edu)). Copies of these policies are also available in the Business Office, the Security Office, and at the Security Guardhouse

## 2015 CRIME LOG

### January

7-Jan	15-001	4:40 PM	fire	401 Jefferson St.	college	n/a	accidental
22-Jan	15-007C	10:03 PM	alcohol	Smith	n/a	student	referred for disciplinary action
30-Jan	15-013C	6:45 PM	cds	Bennett-Smith	n/a	student	referred to police

### February

7-Feb	15-022C	12:48 AM	alcohol	Reeves	n/a	student	referred for disciplinary action
9-Feb	15-034C	7:52 PM	sex offense	Bennett-Smith	student	student	referred for disciplinary action
26-Feb	15-040C	11:35 PM	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
27-Feb	15-041C	3:27 AM	alcohol	Washabaugh	n/a	student	referred for disciplinary action

### March

9-Mar	15-048C	12:45 PM	assault	Ferry	student	student	referred for disciplinary action
22-Mar	15-051C	3:05 AM	alcohol	Founders	student	n/a	referred for disciplinary action
27-Mar	15-053C	2:25 AM	alcohol	Founders	n/a	student	referred for disciplinary action

### April

3-Apr	15-063C	3:20 PM	alcohol	Washabaugh	n/a	student	referred for disciplinary action
7-Apr	15-067C	2:04 AM	alcohol	Washabaugh	n/a	student	referred for disciplinary action
10-Apr	15-071C	10:55 PM	alcohol	Founders	n/a	student	referred for disciplinary action
11-Apr	15-072C	11:09 PM	alcohol	Washabaugh	n/a	student	referred for disciplinary action
18-Apr	15-078C	10:22 PM	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
18-Apr	15-079C	11:40 PM	alcohol	Founders	n/a	student	referred for disciplinary action
22-Apr	15-080C	6:23 PM	marijuana	Washabaugh	n/a	student	referred for disciplinary action
24-Apr	15-083C	2:23 AM	alcohol	Washabaugh	n/a	student	referred for disciplinary action

### May

1-May	15-087C	5:45 PM	marijuana	founders	n/a	student	referred for disciplinary action
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### June

NO REPORTS

## JULY

NO REPORTS

## AUGUST

31-Aug	15-143C	11:00pm	marijuana	Lotte	n/a	student	referred for disciplinary action
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## SEPTEMBER

1-Sep	15-146C	12:34am	alcohol	campus	n/a	student	referred for disciplinary action
1-Sep	15-147C	1:17am	alcohol	Anderson	n/a	student	referred for disciplinary action
1-Sep	15-150C	9:32pm	alcohol	Smith	n/a	student	referred for disciplinary action
3-Sep	15-155C	10:05pm	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
6-Sep	15-158	1:30am	fight/assault	Smith	guest	guest	referred for disciplinary action
12-Sep	15-169C	9:32pm	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
12-Sep	15-170C	11:50pm	alcohol	Reeves	n/a	student	referred for disciplinary action
18-Sep	15-178	7:55pm	911 hang-up	Washabaugh	n/a	student	citation - police
20-Sep	15-181C	12:32am	alcohol	Smith	n/a	student	referred for disciplinary action
20-Sep	15-182C	10:40pm	alcohol	Smith	n/a	student	referred for disciplinary action
24-Sep	15-189C	11:31pm	alcohol	Washabaugh	n/a	student	referred for disciplinary action



27-Sep	15-192C	12:55am	alcohol	Reeves	n/a	student	referred for disciplinary action
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**October**

1-Oct	15-202C	11:32am	alcohol	Smith	n/a	student	referred for disciplinary action
3-Oct	15-203C	10:02pm	alcohol	Founders	n/a	student	referred for disciplinary action
9-Oct	15-213C	12:16am	alcohol	Smith	n/a	student	referred for disciplinary action
9-Oct	15-217	9:32pm	assault	off-campus dance	guest	student	police investigation
9-Oct	15-214C	10:00pm	gag assault	Lotte	n/a	student	referred for disciplinary action
9-Oct	15-216C	11:09pm	assault	Lotte	guest	students	police investigation
9-Oct	15-265C	12:15am	alcohol	Smith	n/a	student	referred for disciplinary action
14-Oct	15-224C	8:40pm	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
22-Oct	15-225C	10:00pm	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
23-Oct	15-223C	1:05am	sex assault	Anderson	student	student	Title IX investigation
9-Oct	15-229C	0100am	sex assault	Reeves	student	student	Title IX investigation
29-Oct	15-230C	3:40am	alcohol	Founders	n/a	student	referred for disciplinary action
31-Oct	15-234C	3:53am	alcohol	Washabaugh	n/a	student	referred for disciplinary action
31-Oct	15-235C	11:56pm	alcohol	Van Winkle	n/a	student	referred for disciplinary action
31-Oct	15-237C	1:00am	sex assault	Smith	student	student	Title IX investigation

**November**

1-Nov	15-238C	12:10am	alcohol	Van Winkle	n/a	student	referred for disciplinary action
1-Nov	15-239C	3:00am	sex assault	Bennett-Smith	student	student	Title IX investigation
11-Nov	15-259C	9:40pm	alcohol	off campus	n/a	guest	referred for disciplinary action
13-Nov	15-245C	9:40pm	sex assault	Bennett-Smith	student	guest	Title IX investigation
17-Nov	15-250C	1:30pm	theft	Trevorrow	student	unknown	open
24-Nov	15-260C	8:45pm	alcohol	Washabaugh	n/a	student	referred for disciplinary action
24-Nov	15-261C	9:00pm	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
25-Nov	15-262C	9:15am	alcohol	Anderson	n/a	student	referred for disciplinary action

**December**

3-Dec	15-272C	11:28pm	alcohol	Bennett-Smith	n/a	student	referred for disciplinary action
21-Dec	15-002C	6:30pm	alcohol	Reeves	n/a	student	referred for disciplinary action

## HACKETTSTOWN CAMPUS



**Legend**

- |   |   |  |
|---|---|--|
| 1. Edward W. Seay Administration Building   | 9. Taylor Memorial Library                              | 17. Anderson/ Faculty/ Staff Parking Lot |
| 2. Reeves/ Smith Halls                      | 10. Robert E. and Virginia N. Littell Technology Center | 18. Lackland/ Visitor Parking Lot        |
| 3. Ferry Building                           | 11. Bennett- Smith Hall                                 | 19. Dalton/ Freshmen Parking Lot         |
| 4. Lotte Hall                               | 12. Washabaugh Hall                                     | 20. Founders Parking Lot                 |
| 5. Van Winkle Hall                          | 13. Anderson Hall                                       | 21. Main Entrance - 715 Grand Ave.       |
| 6. Trevorrow Hall                           | 14. David and Carol Lackland Center                     |  |
| 7. Brotherton Hall                          | 15. Faculty House                                       |  |
| 8. John M. Reeves Student Recreation Center | 16. Founders Hall                                       |  |



CENTENARY  
COLLEGE  
NEW JERSEY  
1867

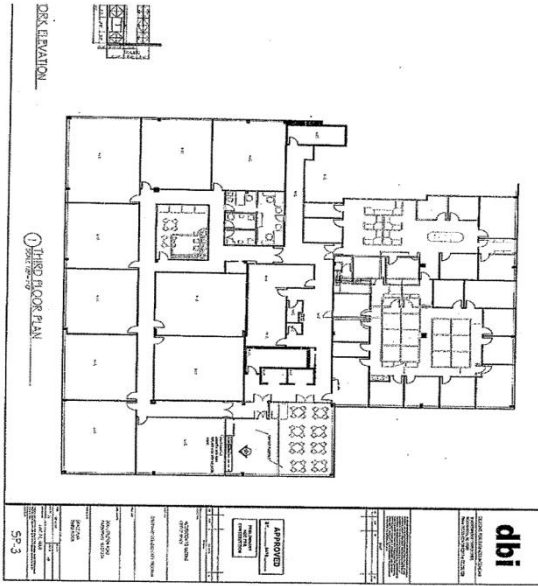
CAMPUS MAP



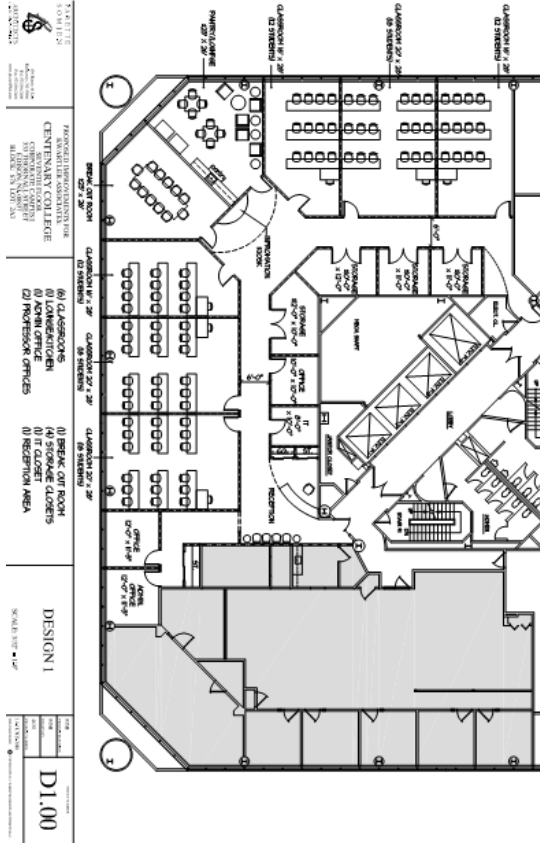
COLLABORATIVE

**PARSIPPANY CAMPUS**





**METROPARK CAMPUS**



CENTRAL VALLEY COLLEGE  
 ARCHITECTURAL SERVICES  
 1000 N. GARDEN AVENUE  
 YUBA CITY, CA 95994  
 TEL: (530) 885-1234  
 FAX: (530) 885-1235  
 WWW: www.cvc.edu

PROJECT: CENTRAL VALLEY COLLEGE  
 ARCHITECTURAL SERVICES  
 1000 N. GARDEN AVENUE  
 YUBA CITY, CA 95994  
 TEL: (530) 885-1234  
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 WWW: www.cvc.edu

(A) BREAK OUT ROOM  
 (B) CLASSROOMS  
 (C) LOWER LEVELS  
 (D) PROFESSOR OFFICES  
 (E) RECEPTION AREA

DESIGN 1  
 SCALE: 1/8" = 1'-0"

DATE: 10/10/00  
 DRAWN: J. L. LEE  
 CHECKED: J. L. LEE  
 PROJECT: CENTRAL VALLEY COLLEGE  
 ARCHITECTURAL SERVICES  
 1000 N. GARDEN AVENUE  
 YUBA CITY, CA 95994  
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